

## HADRIAN LEARNING TRUST

### Minutes for Meeting of Board of Trustees

6pm, Wednesday 17 October 2018

**In attendance:** Simon Kitchman (SKi), David Hartland (DH), Graeme Atkins (GA), Barbara Hignett (BH), Tony Brown (TB), Sarah Kemp (SKe), Kate Chaplin (KC), Jonathan Holmes (JH)

**Also attending:** Charlotte Gaines (CG, Clerk to Trust Board), James Andriot (JA, Head of School), Sarah Sparke (SS, Chief Financial Officer)

#### Part 1 Classified Non-Confidential

##### 1) Apologies

Apologies for non-attendance were received from Veryan Johnston.

##### 2) Declaration of pecuniary, business or personal interests

No declarations of pecuniary, business or personal interest were made in addition to those already recorded in the Register of Interests.

##### 3) Minutes of meetings - approval and matters arising

The Minutes of the following meeting, having been circulated to Trustees, were discussed:

- Hadrian Learning Trust Board – 12 September 2018 – Part 1

Trustees agreed that the minutes should be adopted as a true record.

GA advised that Trustees are invited to lunch with staff at HMS on Friday 26 October 2018.

CG confirmed that the updated policies and terms of reference have been added to the school websites.

##### 4) Executive Headteacher reports

Trustees noted the reports previously circulated, which had been considered in detail at the respective monitoring committee meetings. Any additional queries or comments can be made at the November meeting.

##### 5) Letter to academy trust accounting officers

SKi highlighted key changes to the academies financial handbook outlined in a letter from Eileen Milner, Chief Executive of the ESFA. Trustees noted receipt of the letter.

##### 6) Stakeholder engagement

GA invited Trustees to lunch with HMS staff on Friday 26 October 2018. CG to send invitation to Trustees. CG

##### 7) Urgent business with agreement of the Chair

None.

**8) Close and confirm date of next meeting**

Part 1 of the meeting was concluded.

The next Part 1 meeting will take place on Wednesday 14 November 2018.

Trustees moved onto Part 2 of the agenda.