

QUEEN ELIZABETH HIGH SCHOOL

HOMEWORK POLICY

Rationale

Homework can be a valuable tool in supporting student learning and progress. It is important in helping to raise achievement and enables our students to:

- develop good learning habits and become successful, independent and responsible learners;
- develop confidence, self-discipline and time management skills;
- consolidate and extend work covered in class;
- develop research and enquiry skills;
- respond to teacher feedback;
- prepare for new learning;
- involve their parents or carers more fully in their learning, creating channels for home – school dialogue

Principles

By their nature, homework tasks will vary considerably from subject to subject. However, the aim will be to ensure that homework activities are:

- Meaningful and purposeful;
- Manageable within the time limits given and in consideration of other subject requirements;
- Accessible to all, taking into consideration students' ability and access to necessary resources, for example, technology.

The nature, timing and assessment of homework is set-out in **Appendix 1**.

Homework will be recorded by students in their planner under the direction of the teacher. Form Tutors, Curriculum Leaders, Pastoral Leaders and senior staff will monitor homework by review of student planners.

Roles and Responsibilities

Senior Leaders are responsible for:

- Defining, monitoring and refining the implementation of the homework policy across the Trust.
- Sampling homework records/books/student planners to ensure that the nature of work set and assessment is appropriate and that students are completing work.

Curriculum Leaders are responsible for:

- Ensuring that schemes of work include appropriate homework tasks.
- Sampling homework records, student planners and books to ensure that the nature and volume of work set is appropriate and in line with departmental policy.
- Supporting subject teachers when students are referred for good work or non-completion of work.

Subject teachers are responsible for:

- Setting appropriate homework tasks in accordance with the principles specified above.
- Giving full and comprehensive instructions to students regarding the task, the expectations for completion and deadlines.
- Ensuring that the necessary resources to complete homework tasks are available to all students.
- Keeping records of all homework set in line with departmental schemes of work.
- Assessing and providing feedback on the task in an appropriate form, specific to the activity and in accordance with the Trust's Assessment and Feedback Policy.
- Keeping records of homework completion and, where appropriate, marks or grades.

Form Tutors are responsible for:

- Checking that students are recording homework in their planner and that this is regularly viewed/signed by parents.
- Noting and responding to parental comments in planners as appropriate.
- Reporting persistent concerns regarding homework to the Pastoral Leader.

Students are responsible for:

- Recording instructions for all homework set in their student planner.
- Completing all homework to the best of their ability and submitting it in a timely manner.
- Seeking support where needed from subject staff prior to the submission deadline.

Parents are requested to:

- Regularly review and sign student planners, confirming that homework has been completed in a timely manner.
- Support students to complete homework to the best of their ability by providing a suitable environment in which to work.
- Liaise with subject teachers regarding any concerns with homework including difficulties with set tasks.
- Support the students and the school by emphasizing the value of homework and praising effort.

Appendix 1

The nature, timing and assessment of homework

Homework must match the ability of students in order that they are able to complete the task independently. Homework tasks may take many forms, such as:

- Written assignments
- Consolidation activities
- Online tasks
- Preparation for a presentation
- Wider reading or research
- Reading a prescribed text
- Artistic and creative tasks
- Preparation of study or revision notes
- Revision in preparation for assessments
- Skills practice needed for sport or playing a musical instrument.

Key Stage 3 (Year 9)

Students will receive between 60 and 90 minutes homework each day as follows:

Subject	Approximate Time
Maths	1 hour per week
English	1 hour per week
Science	1 hour per week
All other subjects	1 hour per fortnight

Key Stage 4 (Years 10 and 11)

Students will receive between 90 and 120 minutes homework each day as follows:

Subject	Approximate Time
Maths	2 hours per week
English	2 hours per week
Science	2 hours per week
Option subjects	1 hour per week per subject

Key Stage 5 (Years 12 and 13)

Students will receive between 2 and 4 hours homework each day as follows

Subject	Approximate Time
All option subjects	Up to 5 hours per week per subject

Longer homework tasks, requiring more than a week to complete, may be set by departments but where this is the case, teachers will break the task down into manageable stages to help students to plan effectively and support those who may struggle to manage their workload and meet deadlines.

Teachers/departments may make provision for students to complete homework tasks within school at the end of the day, for example in homework clubs, drop-in sessions and coursework clinics.

Homework will be assessed in accordance with the Assessment and Feedback Policy.