

23 March 2020

Safeguarding during the school closure

Dear Parent/Carer

I am writing to you in my capacity as the safeguarding lead at Queen Elizabeth High School, to outline how we will continue supporting families and children throughout the period of school closure due to the COVID 19 outbreak. Even though the school has closed, please do not hesitate to contact us if you have any concerns or need advice on protecting or safeguarding a young person.

Please follow the guidance below:

- Firstly, if you need to report an urgent concern, speak to Northumberland's One Call service, which is their 'front door' to safeguarding services, on **01670 536400** or call the police.
- During the closure, safeguarding concerns can be reported to me via safeguarding@qehs.net. This will be checked daily. Also, students, parents and carers can continue to use the school phone number during usual working hours (**01434 610300**) to report any concerns and we will do what we can to support and help.
- Our pastoral team will continue to check emails and respond to concerns, as well as alert me as safeguarding lead to any issues.
- In the case of parent/carers currently involved in an early help assessment (EHA) process or involved with children's services, although we may not be able to meet in person I am exploring the possibility of using email and phone contact to continue to liaise with other professionals to support you as best as I am able. I will ring individual parent/carers directly to make these arrangements.

Yours faithfully,



Richard Zabrocki

DSL (Designated Safeguarding Lead)