

AFW

March 2021

Dear Students, Parents and Carers,

SEA for Assessments for Year 13 and Year 12 Further Maths Students

I am writing regarding Special Exam Access arrangements for the upcoming assessments. All students who require SEA arrangements will receive them. Where these arrangements can be facilitated in the classroom, they will be so that students can stay within their usual learning environments as much as possible. Where this cannot be facilitated, we will aim to use rooms and staff around the school that students know.

Students who require a small room only will stay within their classrooms for the assessments.

Students who require colored paper, larger text etc. will received this for all their assessments.

Classroom based SEA – 25% extra time, prompts and rest breaks.

Students who receive 25% extra time will remain in the classroom to do their assessments and their teacher will arrange a time with them to do their additional 15 minutes in free lessons, registration time etc.

Students with rest breaks will follow their usual practice by asking their teachers for the breaks they need. Time will be added to their end time accordingly.

Students who require prompts will be prompted throughout their assessments as and when required by their teachers.

Non-classroom-based SEA

Students who are entitled to a reader, word processor, separate room, scribe, 50% extra time or a practical assistant will have these facilitated outside of their classrooms. We will send students an email to their school e-mail address with their timetable of assessments and rooms by the end of this week. Students need to go straight to their assessment room rather than their normal classroom when their assessment is taking place. Students will have staff in their assessment rooms who will support them through their SEA and students should ask any questions if need anything clarifying during the assessment.

If, for example, students do not need a word processor for a certain assessment, and therefore would sit their assessment in their classroom, please could you email exams@gehs.net before Tuesday 16 February at 3pm, to let us know.

Please contact me on admin@gehs.net or direct students to Mrs Pick or Mrs Cunningham in the base with any questions. Thank you for your continued support.

Yours,

Mrs Fletcher-Woods

Associate Assistant Headteacher