

HADRIAN LEARNING TRUST

Minutes for Meeting of Board of Trustees

6pm, Wednesday 11 November 2020

Via Teams

In attendance: Simon Kitchman (SKi), Graeme Atkins (GA), Veryan Johnston (VJ), Kate Chaplin (KC), David Hartland (DH), Tony Brown (TB), Johnathan Holmes (JH), Barbara Hignett (BH), Sarah Kemp (SKe)

Also attending: Charlotte Gaines (CG, Clerk to Trust Board), Katie Innes (KAI, Deputy Headteacher), Ruth Platts (REP, Assistant Headteacher)

Part 1 Classified Non-Confidential

1) Apologies

No apologies for non-attendance were received

2) Declaration of pecuniary, business or personal interests

No declarations of pecuniary, business or personal interest were made in addition to those already recorded in the Register of Interests.

3) Minutes of meetings - approval and matters arising

The Minutes of the following meetings, having been circulated to Trustees, were adopted as a true record.

- Hadrian Learning Trust Board – 16 September 2020 – Part 1

4) Update on COVID 19 control measures and risk assessments

GA confirmed that trustees have been kept up to date with covid cases at both school. He noted that there had been numerous recent cases at HMS resulting in 110 students isolating. Provision of remote working is good.

5) Scheme of delegation

SKi suggested that 2 parents are elected to each monitoring committee but recommended that the change is implemented in a Covid safe way. Trustees agreed.

6) Letters to accounting officer

Trustees noted the letters to accounting officer.

7) DfE 'Governance Structure and Roles', 'Governance Handbook and Competency Framework

Trustees noted the DfE 'Governance Structure and Roles' and 'Governance Handbook and Competency Framework'

8) Stakeholder engagement

DH noted that an article published by the town council headed 'extra curricular activities at Qeen Elizabeth High School' was entirely about the HMS. GA advised that this was written about HMS in advance of the application deadline.

Urgent business with agreement of the Chair

None

Close and confirm date of next meeting

Part 1 of the meeting was concluded.

The date of the next Part 1 meeting will take place on Wednesday 9 December 2020.

Trustees moved onto Part 2 of the agenda.