

JOB DESCRIPTION

Post Title: Rowing Coach	Director/Service/Sector: Hadrian Learning Trust		Office Use
Band: TBE	Workplace: Queen Elizabeth High School		JE ref:
Responsible to: Rowing Club Leader	Date: February 2019	Manager Level:	
Job Purpose: To provide coaching to the rowing club members under the direction of the Rowing Club Leader and in consultation with the designated senior leader.			
Resources	Staff	None	
	Finance	Monitor expenditure on maintenance / trips.	
	Physical	Rowing equipment and maintenance and transportation equipment.	
	Clients	Internal: Staff, Students, Trustees External: Parents, Community, Rowing organisations.	
Duties and key result areas			
<p>All duties and responsibilities will be an agreed part of a shared and coordinated programme. However, duties include but are not limited to:</p> <ul style="list-style-type: none"> • Coaching sculling and sweep rowing across a range of ability (beginners to GB pathways) and age groups (13 – 19). • Planning and delivering land and water training sessions, cooperating with other coaches, adult assistants and older students as appropriate. • Showing awareness and adhering to risk assessments, health and safety guidelines and safeguarding procedures as outlined in British Rowing RowSafe. • Checking the safety of all boats and associated equipment. • Repairing minor damage to boats and equipment. • Assisting with event planning and attendance at events as agreed with Rowing Club Leader. • Carrying out any such duties as may be reasonably requested by the Rowing Club Leader. • Teaching sound rowing techniques. • Tracking and monitoring the progress and development of the rowers in the squad. • Compiling a suitable training schedule for rowers, taking into consideration school commitments. • Writing reports and assessment at the direction of the club leader when required. • Assisting the Rowing Club Leader and other members with the administration of trips and tours. • Assisting the Rowing Club Leader staff with Risk Assessments and transportation arrangements and bookings. • Registering members each session. • Assisting with race entries. • Assisting with boat rigging. • Attending rowing events and training weekends. • Assisting in capsized drill training at desired times throughout the year. • Working the training hours as determined by the Club Leader, and being available at other times, as required 			
Support for the School			
<ul style="list-style-type: none"> • Working proactively with staff, students and Trustees to ensure the role meets the needs of the schools and appropriate protocols are in place. • Being aware of and complying with policies and procedures relating to child protection, health and safety and security, confidentiality and data protection, reporting all concerns to an appropriate person • Being aware of and supporting difference and ensuring equal opportunities for all 			

- Contributing to the overall ethos/work/aims of the schools
- Participating in training and other learning activities and performance development as required
- Attending and participating in relevant meetings
- Undertaking other duties and responsibilities as required commensurate with the roll and grade of the post

Work Arrangements

Transport Requirements:

Working patterns

Working conditions:

Driving rowing club minibus. (training provided if necessary)

Flexibility for evening and weekend work e.g. rowing sessions and regattas.

Usually riverside based.

PERSON SPECIFICATION

Post Title: Rowing Coach	Director/Service/Sector: Hadrian Learning Trust	Ref:
Essential	Desirable	Assess by
Knowledge and Qualifications		
<ul style="list-style-type: none"> • Good numeracy and literacy skills including use of grammar, punctuation and spelling. • Able to demonstrate effective coaching of both sculling and sweep rowing to a range of age and ability groups. • Up-to-date knowledge of rowing techniques, strength and conditioning and British Rowing rules of racing. • Able to demonstrate a proactive approach to own rowing knowledge and development. • A willingness to undertake appropriate training for this role including mini-bus and trailer driving. 	<ul style="list-style-type: none"> • British Rowing Level 2 Coaching Award would be beneficial. • Ability to drive a minibus – completed D1 and Midas training. 	(a) & (i)
Experience		
<ul style="list-style-type: none"> • The ability to work as part of a team in a successful and dynamic school and rowing club. • Experience of operating safely within a rowing environment. • Experience in managing a large and fully inclusive squad of varying abilities in changeable conditions. 		(a) & (i)
Skills and competencies		
<ul style="list-style-type: none"> • Able to respect and show sensitivity to individual student circumstances and commitments which may affect their rowing development. • High levels of personal and professional integrity and the ability to exercise discretion and confidentiality. • Excellent communication skills with ability to develop a positive rapport with students, staff and parents. 		(a) & (i)
Physical, mental and emotional demands		
<ul style="list-style-type: none"> • Ability to work under pressure. • Ability to maintain vigilance to ensure children remain safe and secure with the general public 		(a) & (i)

Other		
<ul style="list-style-type: none"> • Self-motivated and able to work under own direction on a day-to-day basis. • Passion for rowing and the ability to inspire others • High expectations for student attainment, of the rowing club, personal development and conduct. • Committed to Queen Elizabeth High School’s ethos and strategic vision for the school. 		(i) & (o)

Key to assessment methods; (a) application form, (i) interview, (r) references, (t) ability tests (q) personality questionnaire (g) assessed group work, (p) presentation, (o) others e.g. case studies/visit