

QUEEN ELIZABETH HIGH SCHOOL

HOMEWORK POLICY

Rationale

Homework can be a valuable tool in supporting student learning and progress. It is important in helping to raise achievement and enables our students to:

- develop good learning habits and become successful, independent and responsible learners;
- develop confidence, self-discipline and time management skills;
- consolidate and extend work covered in class;
- develop research and enquiry skills;
- respond to teacher feedback;
- prepare for new learning;
- involve their parents or carers more fully in their learning, creating channels for home – school dialogue

Principles

By their nature, homework tasks will vary considerably from subject to subject. However, the aim will be to ensure that homework activities are:

- Meaningful and purposeful;
- Manageable within the time limits given and in consideration of other subject requirements;
- Accessible to all, taking into consideration students' ability and access to necessary resources, for example, technology.

The nature, timing and assessment of homework is set-out in **Appendix 1**.

Homework will be recorded by students in their planner under the direction of the teacher. Form Tutors, Curriculum Leaders, Pastoral Leaders and senior staff will monitor homework by review of student planners.

Roles and Responsibilities

Senior Leaders are responsible for:

- Defining, monitoring and refining the implementation of the homework policy across the Trust.
- Sampling homework records/books/student planners to ensure that the nature of work set and assessment is appropriate and that students are completing work through quality assurance and monitoring and evaluation processes.

Curriculum Leaders are responsible for:

- Ensuring that curriculum planning includes appropriate homework tasks.
- Sampling homework records, student planners and books to ensure that the nature and volume of work set is appropriate and in line with departmental policy, through quality assurance and monitoring and evaluation processes.
- Supporting subject teachers when students are referred for good work or non-completion of work.

Subject teachers are responsible for:

- Setting homework on class charts
- Setting appropriate homework tasks in accordance with the principles specified above.
- Giving full and comprehensive instructions to students regarding the task, the expectations for completion and deadlines.
- Ensuring that the necessary resources to complete homework tasks are available to all students.
- Assessing and providing feedback on the task in an appropriate form, specific to the activity and in accordance with the School's Assessment and Feedback Policy.

Students are responsible for:

- Recording instructions for all homework set in their student planner.
- Checking class charts for the details of their homework
- Completing all homework to the best of their ability and submitting it in a timely manner.
- Seeking support where needed from subject staff prior to the submission deadline. This may include requested a new worksheet if they have lost theirs or support in completing the task if they are struggling to do this independently.

Parents are requested to:

- Regularly review class charts and ensure that homework has been completed in a timely manner.
- Support students to complete homework to the best of their ability by providing a suitable environment in which to work.

- Liaise with subject teachers regarding any concerns with homework including difficulties with set tasks.
- Support the students and the school by emphasizing the value of homework and praising effort.

Submission of homework:

- Failure to submit homework on time will result in students being issued with an S1.
- Staff will agree an extension with the student.
- Failure to submit homework by the extension deadline will result in an S3 and a lunchtime detention.
- If homework is still not submitted or the student fails to attend the S3 lunchtime detention, an S4 and after school detention will be issued.

Appendix 1

The nature, timing and assessment of homework

Homework must match the ability of students in order that they are able to complete the task independently. Homework tasks may take many forms, such as:

- Written assignments
- Consolidation activities
- Online tasks
- Preparation for a presentation
- Wider reading or research
- Reading a prescribed text
- Artistic and creative tasks
- Preparation of study or revision notes
- Revision in preparation for assessments
- Skills practice needed for sport or playing a musical instrument.

Key Stage 3 (Year 9)

Students will receive homework as follows:

Subject	Approximate Time
Maths	Up to 1 hour per week
English	Up to 1 hour per week
Science	Up to 1 hour per week
Geography, History, Languages, Art	Up to 1 hour per fortnight
Technology, Music, Computing, Drama, RE	Up to 1 piece per half term

Key Stage 4 (Years 10 and 11)

Students will receive homework as follows:

Subject	Approximate
Maths	Up to 2 hour per week
English	Up to 2 hours per week
Combined Science	Up to 3 hours across all 3 sciences per week
Triple Science	Up to 4 hours across all 3 sciences per week

Art, Textiles and Graphics	Up to 2 hours per week
All other subjects*	Up to 1 hour per week per subject

**Students who study Music GCSE will be required to practice frequently in addition to set homework.*

Key Stage 5 (Years 12 and 13)

Students in KS5 are expected to complete 5 hours of independent study per subject, per week, outside of timetabled lessons. Tasks may include, but are not limited to the following, teacher directed tasks, consolidation of lesson notes, creation of revision notes, past papers and practice questions

Subject	Approximate Time
All subjects	Up to 5 hours per week per subject

Longer homework tasks, requiring more than a week to complete, may be set by departments but where this is the case, teachers will break the task down into manageable stages to help students to plan effectively and support those who may struggle to manage their workload and meet deadlines.

Teachers/departments may make provision for students to complete homework tasks within school at the end of the day, for example in homework clubs, drop-in sessions and coursework clinics.