

**Governance meeting schedule 2023-24**

<b>Month</b>	<b>Trust Board</b>	<b>F&amp;A</b>	<b>QE MC</b>	<b>HMS MC</b>	<b>HR&amp;PMC</b>	<b>Safeguarding</b>	<b>Members</b>
<b>September</b>	<b>21/9/23 6.00pm</b>  VJ, SK, PF, GA, FD, KM, BH, JH (via Teams) Also: NS, LW, AV Absent: TB			<b>25/9/23 3.45pm</b>  KM, GA, BH, FD Also: LW, MS		<b>11/9/23 3.45pm</b>  FD, GA Also: HC, MS, DT, ES	
<b>October</b>		<b>13/10/23 1.30pm</b>  VJ, PF, JH, GA. Also: SS, AV	<b>2/10/23 3.45pm</b>  GA, VJ, SK, NS Apol: JH Also: AFW, RP				
<b>November</b>	<b>30/11/23 6.00pm</b>  via teams VJ, PF, GA, FD, KM, BH, JH Also: NS, LW, AV Apol: SK	<b>17/11/23 1.30pm</b>  VJ, PF, JH, GA Also: SS, AV			<b>24/11/23 1.30pm</b>  VJ, KM, SK, GA Also: ES, AV		
<b>December</b>	<b>15/12/23 AGM 11.30am</b>  LC, DHs, PW, BH, TH, VJ, SK, SK, BH, FD, KM, JH Apol: PF Also: AV, JR, CB						<b>15/12/23 9.30am</b>  LC, DHs, PW, BH, TH, VJ, SK Also: GA, AV

Month	Trust Board	F&A	QE MC	HMS MC	HR&PMC	Safeguarding	Members
January			22/1/24 3.45pm IV, GA, VJ, SK Also: HC, AH, JF	15/1/24 3.45pm KM, BH, IV, GA Also: LW, MS, PFM		8/1/24 3.45pm FD, GA Also: HC, MS, DT, AH, ES	
February	1/2/24 6.00pm VJ, GA, FD, KM, BH, JH, IV Also: NS, LW, AV, PC Apol: SK, PF	16/2/24 1.30pm					
March	21/3/24 6.00pm VJ, SK, GA, FD, KM, BH, JH, IV Also: NS, LW, PFM, AH, AV Apol: PF				8/3/24 1.30pm VJ, SK, KM, GA Also: AV, ES		
April				29/4/24 3.45pm		22/4/24 3.45pm	
May	23/5/24 6.00pm	3/5/24 1.30pm	13/5/24 3.45pm				17/5/24 Mid-year review 9.30am
June					28/6/24 1.30pm		
July	11/7/24 6.00pm	5/7/24 1.30pm					

Trustees:

- VJ – Veryan Johnston
- SK – Sarah Kemp
- BH – Barbara Hignett
- PF – Patrick Ferguson (resigned 21 March 2024)

- FD – Florrie Darling
- KM – Kate MacLachlan
- JH – James Heath
- IV – Iain Veitch (from 1 January 2024)
- TB – Tony Brown (resigned 21 September 2023)

Members:

- LC – Linsley Charlton
- DHs – Diane Harris
- PW – Peter Wood
- BH – Bruce Howorth
- TH – Tobyn Hughes
- VJ – Vervan Johnston
- SK – Sarah Kemp

Other attendees:

- GA – Graeme Atkins, Executive Headteacher
- NS – Neil Seaton, Head of School (QEHS)
- LW – Liam Watters, Head of School (HMS)
- SS – Sahreen Safdar Interim CFO (until December 23)
- JR – Jon Riley, CFO (from December 23)
- ES – Eleanor Simpson, Trust Business & HR Manager
- HC – Hattie Currie, QEHS Assistant Headteacher (Student Standards & Support) & Designated Safeguarding Lead
- MS – Mark Stephenson, HMS Assistant Headteacher (Student Standards & Support) & Designated Safeguarding Lead
- AH – Andy Hedley, Assistant Headteacher (Personal Development)
- JF – Jenny Fraser, Acting Assistant Headteacher (Teaching, Learning & curriculum)
- PFM – Paul Freeman-Myers, Assistant Headteacher (Personal Development & Careers)
- AFW – Amanda Fletcher-Woods, QEHS Assistant Headteacher (Y9-11 Achievement & Progression)
- RP – Ruth Plats, QEHS Assistant Headteacher (Sixth form)
- DT – Dave Todd, QEHS Assistant Headteacher & Online Safety Lead
- NR – Nicola Roff – Assistant Headteacher (Pupil Learning and Achievement, Reading and Literacy)
- AV – Anna Vellinga – Clerk to the Trust Board
- CB – Chris Beaumont, Clive Owen – auditor
- PC – Philip Crompton, Optimus Education